EVACUATION Procedure

1. The evacuation order is a continuous ringing of the SCHOOL BELL.
2. Students leave the classroom under the direction of the teacher.
3. Bags are to be taken UNLESS instructed otherwise.
4. Students leave the building by the nearest exit UNLESS instructed otherwise.
5. Students are directed to ASSEMBLY AREA A, (bottom oval) UNLESS instructed otherwise.
6. If safety allows close windows but leave doors open.
7. At the assembly area students line up in roll class order according to signage.

LOCK DOWN Procedures
The LOCK DOWN order is a continuous ringing of the SIREN (whoop whoop)
LOCK – Lock up your space
DOWN – Get down
Remain Still, calm & quiet
Remain in LOCK DOWN until Siren stops
Wait 5 minutes after the siren stops for an announcement
Students will be directed to the quadrangle for a roll call.